

HIV Prevention Section- AIDS Office
San Francisco Department of Public Health

Materials Review Compliance Agreement

Our agency has received basic instructions and comprehensive written explanations of the Centers for Disease Control and Prevention guidance *Content of AIDS-Related Materials, Pictorials, Audiovisuals, Questionnaires, Survey Instruments, and Educational Sessions in Centers for Disease Control and Prevention (CDC) Assistance Programs*.

We understand that the following materials must be reviewed by the established Materials Review Panel of the San Francisco Department of Public Health- AIDS Office:

- Written Materials (e.g., pamphlets, brochures, fliers, web-based written materials)
- Pictorials (e.g. posters and similar educational materials using photographs, slides, drawings, or paintings)
- Audiovisuals (e.g., motion pictures and video tapes)
- Questionnaires
- Survey Instruments
- Educational Sessions (curriculum)
- Agency Website and website content

We understand that the criteria established by the CDC for the review of submitted materials are:

- "None of the funds appropriated to carry out this title may be used to provide education or information designed to promote or encourage, directly, homosexual or heterosexual sexual activity or intravenous substance abuse."
- "All programs of education and information receiving [CDC] funds...shall include information about the harmful effects of promiscuous sexual activity and intravenous substance abuse, and the benefits of abstaining from activities."
- "Materials provide accurate information about various means to reduce an individual's risk of exposure to, or the transmission of... [HIV]...provided that...information materials are not obscene."
- "Educational sessions should not include activities in which attendees participate in sexually suggestive physical contact or actual sexual practices."*

We have been provided and have agreed to comply with these regulations and the policies and procedures of the Centers for Disease Control and Prevention and the San Francisco Department of Public Health included here and attached. (Visit website: http://www.sfhiv.org/provider_contract_instructions_forms.php#materialsreview for more information)

We understand that failure to comply with these federal regulations can result in loss of current and future federal funding.

(Signature)

(Printed Name)

(Date)

(Agency Name)

**Content of AIDS-Related Materials, Pictorials, Audiovisuals, Questionnaires, Survey Instruments, and Educational Sessions in Centers for Disease Control and Prevention (CDC) Assistance Programs*. – Centers for Disease Control and Prevention 1992