HIV Prevention Planning Council Meeting

**Thursday, November 8, 2012**

**3:00-6:00 pm**

**AIDS Office**

**25 Van Ness Avenue, 330A (3rd Floor)**

**San Francisco, CA 94102**

**Minutes**

***Voting Members Present***: Jose Luis Guzman, David Gonzalez, Tracey Packer, Aja Monet, Ed Chitty, Richard Bargetto, Erin Armstrong, Gwen Smith, Gayle Burns, Frank Strona, Jackson Bowman, Claudia Cabrera-Lara, Andrew Lopez, Paul Harkin, Chadwick Campbell, Laura Thomas (Health Services Planning Council), Katie Monico Klein (Jail Health), Bruce Ito (Housing), Nan O’Connor (CBHS), Michael Discepola (arrived at 4:30pm).

***Voting members Absent:*** Sean Arayasirikul, BillBlum, Jessie Murphy

***Non-Voting Members Present:*** Chris Santini (Marin County), Darryl Lampkin (San Mateo County)

***Staff Present:*** Morgan Weinert, Eileen Loughran, Oscar Macias, Jenna Rapues, Kevin Hutchcroft, Emalie Huriaux, Hannah Hjord, Dara Geckler, Vincent Fuqua

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| **1. Review and Approval of Minutes from 08/09/2012 (Action item/Vote)*** Minutes approved by consensus.
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| **2. General Public Comment*** Sean Booker from the Center for Research and Education at the San Francisco State University’s Center of Gender and Sexuality announced two current studies working with gay couples. One looks at relationship issues that could impact risk for HIV. The other study focuses on black couples, white couples, and interracial black/white couples and issues of homophobia, racism, masculinity, etc.
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| **3. Executive Committee/Directors Report (Information item)*** Gayle Burns announced that after the second week of December, the Native American AIDS Health Project (NAAHP) will be shutting down and will no longer be providing services. NAAP is in conversation with HPS to identify the best approach to transfer clients to appropriate services. The Asian and Pacific Islander Wellness Center will be taking over their transfemale client services. Gayle requests that the HPPC addresses the fact that Native American data is lumped together with other race/ethnic groups because the small population size, therefore impacting funding.
* Tracey Packer reported that CDC is decreasing funding to the SF HIV Prevention Section over the next 5 years. This decrease is being implemented in order to align the funding with the local epidemic. Previously, the Mayor’s office restored the 2011-2012 funding, which had been cut by approximately 2.2 million. For the years 2013-2014, the Mayor’s office will only be able to restore the budget by 50%. As soon as the CDC announces the official 2013-2014 budget, Tracey will report it to the HPPC.
* Paul Harkin asked about the possibility of a 100% budget restoration by the Mayor’s office through grassroots advocacy. Laura Thomas commented that the possibility would depend on the economic situation of the city’s budget. Tracey reminds that the City has had a deficit in its budget for the last 5 years, and their budget impacts the chances of HPS receiving full funding or not. Frank Strona reminds the group that not just HIV but many different services and agencies will be getting cuts.
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| **4. HPPC Leadership Elections (Action item/Vote)*** Tracey Packer introduced candidates running for all HPPC co-chair and at large member positions. Co-chair candidates: David Gonzalez and Jose Luis Guzman. At-large member candidates: Richard Bargetto and Jackson Bowman.
* There was no public comment on this item.
* David Gonzalez running unopposed for the one (1) year Community Co-chair position was elected with the following vote:

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| --- | --- |
| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Yes |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
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| **Appointed Members** | **Vote** |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

* Jose Luis Guzman running unopposed for the two (2) year Community Co-chair position was elected with the following vote:

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| --- | --- |
| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Yes |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
|  |  |
| **Appointed Members** | **Vote** |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Abstain |

* Richard Bargetto running unopposed for the one (1) year At-large member position was elected with the following vote:

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| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Abstain |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
| **Appointed Members** | **Vote** |
|  |  |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

* Jackson Bowman running unopposed for the two (2) year At-large member position was elected with the following vote:

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| --- | --- |
| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Abstain |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
|  |  |
| **Appointed Members** | **Vote** |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

Public Comment on this item* N/A
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| **5. HPPC 2013 Scope of Work & Calendar (Action item/Vote)*** The proposed 2013 Scope of Work is presented by Jose Luis Guzman. The presentation outlined the proposed schedule for full Council meetings and scope of work for proposed work groups and community meeting. See handouts for the slides.
* There was no public comment on this item.
* **Motion # 1**: The Executive Committee moves that the HPPC approves the proposed scheduled full Council meetings for 2013 (January 10, April TBD, July 11th, October 10th). The motion passes with the following vote:

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| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Yes |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
| **Appointed Members** | **Vote** |
|  |  |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

* Clarification was needed on why the April date is TBD. Tracey explains that the date needs to be discussed and confirmed with the HIV Care Council.
* There was no public comment on this item.
* **Motion # 2**: The Executive Committee moves that the HPPC approves the proposed 2013 Scope of Work. The motion passed with the following vote:

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| --- | --- |
| **Non-Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Not Present |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Yes |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
|  |  |
| **Appointed Members** | **Vote** |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

* A member asked if the Scope of Work can expand to allow the addition of more work groups if necessary. Jose Luis confirms that work groups can be created if necessary. However the Policies and Procedures Manual states that “The number of working groups shall be balanced with the number of regular Council meetings, with fewer working groups occurring if the number of Council meetings is greater.”
* Clarity on the goal and frequency of the Community Engagement meeting was needed. Jose Luis stated that Community Meetings are opportunities for the HPPC to engage community members with the work of the council. The topic would be determined by the executive committee. Eileen Loughran clarified that the Policies and Procedures indicates that HPPC “will hold a minimum of one (1) community engagement meeting each year and the format will be based on need and can but range from a full-day meeting to a brown-bag session”.
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| **Break** |
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| **6. Jurisdictional Plan Presentation (Action item/Vote)**Review Presentation* Emalie Huriaux and David Gonzalez presented the 2012-2016 HIV Prevention Strategy. The presentation outlined the roles and responsibility of the Health Department and Council in the planning process; the meaning of concurrence; overview of the San Francisco Jurisdictional HIV Prevention Strategy; and how programmatic activities and resources are being allocated to the most disproportionately affected populations and geographical areas that bear the greatest burden of HIV disease. Please see handouts.

Questions* Emalie explicated in detail the HIV prevention, treatment and care cascade.
* A member asked about clarification about funds allocated to Transmales who have sex with males (TMSM). Emalie clarifies that to minimize the use of abbreviations, when the term “males who have sex with males (MSM)” is used in the document if includes TMSM.

Vote on ConcurrenceThere was no public comment on this item.* **Motion**: David Gonzalez makes the motion to vote on sending a letter of concurrence for the 2012-2016 San Francisco Jurisdictional HIV Prevention Strategy. The motioned is seconded by Jose Luis Guzman. The motion passed with the following vote:

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| --- | --- |
| **Appointed Members** | **Vote** |
| Sean Arayasirikul | Not Present |
| Erin Armstrong | Yes |
| Richard Bargetto | Yes |
| Jackson Bowman | Yes |
| Gayle Burns | Yes |
| Claudia Cabrera-Lara | Yes |
| Chadwick Campbell | Yes |
| Ed Chitty | Yes |
| Michael Discepola | Yes |
| David Gonzalez | Yes |
| Jose Luis Guzman | Yes |
| Paul Harkin | Yes |
| Andrew Lopez | Yes |
| Aja Monet | Yes |
| Jessie Murphy | Not Present |
| Tracey Packer, DPH Co-Chair | Yes |
| Gwen Smith | Yes |
|  |  |
| **Non-Appointed Members** | **Vote** |
| Nan O’Connor, Community Behavioral Health Services | Yes |
| Bill Blum, Community Oriented Primary Care | Not Present |
| Laura Thomas, HIV Health Services Planning Council  | Yes |
| Bruce Ito, Mayor’s Office of Housing-Community Development | Yes |
| Kate Monico Klein, Forensic AIDS Project | Yes |
| Frank Strona, STD Prevention & Control | Yes |

Public Comment * Edmund Juicy wants to know if the Care Council and Prevention Council are still separate, and if copies of the materials are available.
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| **7. Closing Activity (Information item)**Approach 5 members and respond to the answers on their sticker. 1) My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2) I have a question about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3) I can answer a question about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **8. Summary, Evaluation, and Closure of Meeting*** An email will go out in December with work group descriptions and sign-up directions so members can sign up for their work group of interest.
* All council members are reminded to fill out evaluation forms and return them to the note taker.
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| **9. Adjournment** |

* Meeting adjourned at 5:08pm

***Minutes Prepared by Morgan Weinert, reviewed by Oscar Macias and Eileen Loughran.***