

HIV Prevention Planning Council (HPPC) Meeting
Thursday, May 14, 2015
3:00-6:00 PM

San Francisco Department of Public Health
Community Health Equity & Promotion (CHEP) Branch
25 Van Ness Avenue, Conference Room 610 (6th Floor)
San Francisco, CA 94102

Minutes

Voting Members Present: Jack Bowman, Ed Chitty, Charles Fann (STD Prevention and Control), David Gonzalez, Paul Harkin, Bruce Ito (Housing), Kate Monico Klein (Jail Health Services), Andrew Lopez, Eileen Loughran, Aja Monet, Jessie Murphy, Cyd Nova, Chip Supanich (HHSPC), Laura Thomas, Channing-Celeste Wayne

Voting members Absent: Richard Bargetto, Bill Blum (COPC), Ben Cabangun, Cesar Cadabes, Michael Discepola, Nan O'Connor (CBHS), Gwen Smith

Non-Voting Members Present: Darryl Lampkin (San Mateo), Cicily Emerson (Marin)

Non-Voting Members Absent: None

SFDPH CHEP Staff Present: Katie Burk, Vincent Fuqua, Dara Geckeler, Jose Luis Guzman, Gavin Morrow-Hall, Betty Chan Lew, Oscar Macias, John Melichar, Tracey Packer, Michael Paquette, Seth Pardo, Jenna Rapues

Public Present: Lauren Broussard (UCSF/CAPS), Samantha Chapman (Positive Resource Center), Lee Jewell (HHSPC), Byron Mason (UCSF/CAPS), Breanna Sinclair (SF LGBT Center), Rene Soto (Positive Resource Center)

Welcome, Introductions, Announcements, Agenda Changes

- Co-Chair David Gonzalez called the meeting to order at 3:09 pm and welcomed attendees. David asked the members to introduce themselves including their affiliation and to name one word to describe how they were feeling today.
- Members were also invited to share any announcements.
- David asked the public to provide their name and affiliation and if they have an announcement to please fill out a public comment form.
- David announced that there would be a few members out absent today.
- David welcomed Charles Fann as this his first meeting as an appointed member representing Disease Prevention and Control.
- David welcomed Cicily Emerson as this is her first meeting as an appointed member representing Marin County.

1. Review and Approval of Minutes from 3/12/2015 (Action item/vote)

- Minutes approved by consensus.

2. General Public Comment

- There was no public comment.

3. Executive Committee/Branch Report (Information item)

- Eileen Loughran had a few items to report on this agenda item:
 - Syringe Disposal news:
 - The CHE&P Branch is working with community groups, SFPD, and District Supervisors in the Tenderloin, Haight, and SOMA to enhance disposal efforts.
 - She recently attended a meeting with the Mayor's Office to discuss possibility of placing a large disposal kiosk in the UN Plaza area. The issue is still being discussed and she will report back as we make progress.
 - The Jurisdictional Plan work group had their first meeting on Friday May 1st, 2015. A consultant has been hired through Health HIV with expertise in community planning and specifically Plan development to work with the work group on the update. The group will meet in June & July, and present the updated Plan and request for Letter of Concurrence at the August 13th Council meeting.
 - An email will be going out to convene the 1st Community Engagement work group meeting.
 - The health department is applying for two funding announcements **1)** the Funding Opportunity Announcement CDC-RFA-PS-15-1506-Category 1 Pre-Exposure Prophylaxis (PrEP) demonstration project. The FOA requires support for activities for MSM and transgender persons at high risk for HIV infection, particularly persons of color, and other persons at substantial risk for HIV and **2)** and dedicated endorsement of the San Francisco Department of Public Health (SFDPH) and this application to the Funding Opportunity Announcement CDC-RFA-PS-15-1506-Category 2 Data to Care demonstration project. ARCHES can provide the surveillance data required to identify those HIV-diagnosed MSM, transgender persons, and other persons who have HIV but are not virally suppressed or have ongoing risk behavior/s, who currently are not in HIV medical care.
 - A request for a letter of support was made at the 4/23 Executive meeting.
 - Since the health department is requesting the letter, it was signed by the community Co-chairs.
 - An MSM town hall/ listening session is in process of being planned for mid June. This topic of discussion will be the rising rates of STDs among MSM. More details will be going out soon.
 - API Wellness and Alliance Health Project have been trained and are ready to begin using the Determine Rapid HIV test. These two sites have been chosen as pilot sites.
 - SFDPH is working with a smoking cessation organization to develop trainings on supporting LGBT community members on reducing their tobacco use. Details will be sent out next month about the training dates.
 - Reminder: Getting to Zero is a collective impact coalition of CBO's, government, research, clinical, planning groups and private industry working on getting to zero on 3 things:
 - zero new infections
 - zero AIDS-related deaths
 - zero stigma
 - There are 3 initiatives:
 - expanded access to PrEP
 - RAPID ART, i.e. early diagnosis and treatment of HIV
 - retention in care

- DPH funding developments are:
 - Barbara Garcia is continuing funding at City Clinic for PrEP demonstration project and for PrEP at Ward 86.
 - Approximately \$301,000 allocated by the Board of Supervisors (the Campos dollars) are specifically intended for PrEP navigators in CBOs and will be RFP'd late summer/early fall.
 - As already mentioned, CDC released PS15-1506 which has two components PrEP and Data-to-Care, i.e. using surveillance to identify those out of care with the intention to relink; anticipated award date is September 2015. Again, HPPC has already written letters of support. Most money will go to Disease Prevention & Control and ARCHES.
 - MAC AIDS fund application being written specifically for the purpose of retention activities.
- The next Executive Committee meeting will be on Thursday, May 28th, 2015, 3:00 – 4:00 PM, 25 Van Ness Avenue, Room 650.

4. Transition Work Group Update (Action item/vote)

- This agenda item was originally agenda item #5 but we were ahead of schedule and the presenters for the Transgender data update were not yet here. It was decided by Co-Chairs to switch the order of agenda items #4 and #5.
- Andrew Lopez provided this update. He walked us through the powerpoint presentation which was on the multi-colored handout in the information packets and reviewed the three motions developed by the Transition Workgroup. The three motions are:
 - To form a Joint Leadership Work Group that consists of eight representatives from HHSPC (six representatives from the Subcommittee Co-Chairs in Steering and two At-large Members) and up to eight representatives from HPPC (the current five Executives Members and an additional three At-large Members).
 - To have a three hour Joint Leadership Work Group meeting held once a month where each Council would have one hour of their own business and one hour of joint business.
 - To have Y's Change be the Consultant Firm to facilitate the Joint Leadership Work Group meetings.
- Since these motions came out of a Work Group, no vote was needed to approve them.
- The proposed start for the Joint Leadership Work Group is May 28th, 2015.

5. Transgender Data Update (Information item/vote)

- David introduced the presenter for this agenda item, Erin Wilson. Erin Wilson is a research scientist in the Center of Public Health Research Branch. Erin's areas of expertise include LGBT health and HIV risk among marginalized adolescents and young adults. Erin is one of a small number of HIV researchers who has experience with the transgender community domestically and internationally. She was responsible for developing, obtaining funding, and conducting the first large study of transgender female youth in the U.S. and the first HIV risk study of transwomen in Nepal.
- Erin presented on the efforts and data on the various trans studies conducted through the Center of Public Health Research Branch (CPHR). These studies include:
 - TEACH 1 & 2
 - SHINE
 - STRIPE

- This information was on the white colored handout in the information packets. After Erin's presentation, she opened up the floor for discussion and questions.

Break

6. HPPC Leadership Elections (Action item/vote)

- David facilitated this agenda item. Before the vote, he described the elements of the Joint Leadership Work Group Agreements to Council members including:
 - Description and Mission of Work Group
 - Joint Leadership Work Group Membership
 - Work Group Administrative and Technical Support
 - Public Participation at the Joint Leadership Work Group Meetings
 - Agreement
- David then described the reason for voting and the voting process. He said that these elections are to add three At-Large members to act as Council representatives in the Joint Leadership work group. This information was also on the goldenrod handout in the information packets.
- HPPC Bylaws and Policies & Procedures allow and support the addition of At-Large members.
- The three At-Large members which get voted on will only be required to participate in the Joint Leadership Work Group.
- The candidates had an opportunity to share a brief statement before the full Council. Only Laura Thomas was present at this time to make a short verbal statement.
- Since Aja Monet and Michael Discepola were not present, David summarized their letters and read them to the group before the vote took place. A copy of the candidate's letters was also in the information packets.
- CHE&P staff distributed and collected ballots. The members were required to mark their vote for each of the three candidates. Possible votes were Yes, No or Abstain.
- All three candidates were approved as At-Large Members of the Joint Leadership Work Group by the following vote:

Name	Joint Leadership At-large M. Discepolo	Joint Leadership At-Large A. Monet	Joint Leadership At-Large L. Thomas
Richard Bargetto	Not present	Not present	Not present
Jack Bowman	Yes	Yes	Yes
Ben Cabangun	Not present	Not present	Not present
Cesar Cadabes	Not present	Not present	Not present
Ed Chitty	Yes	Yes	Yes
Michael Discepolo	Not present	Not present	Not present
David Gonzalez	Yes	Yes	Yes
Paul Harkin	Yes	Yes	Yes
Andrew Lopez	Yes	Yes	Yes
Aja Monet	Not present	Not present	Not present
Jessie Murphy	Yes	Yes	Yes
Cyd Nova	Yes	Yes	Yes
Gwen Smith	Not present	Not present	Not present
Laura Thomas	Yes	Yes	Yes
Channing-Celeste Wayne	Yes	Yes	Yes
Eileen Loughran, DPH Co-Chair	Yes	Yes	Yes
Nan O'Connor, Community Behavioral Health Services	Not present	Not present	Not present
Bill Blum, Community Oriented Primary Care	Not present	Not present	Not present
Chip Supanich, HIV Health Services Planning Council	Yes	Yes	Yes
Bruce Ito, Mayor's Office of Housing-Community Development	Yes	Yes	Yes
Kate Monico Klein, Jail Health Services	Not present	Not present	Not present
Charles Fann, STD Prevention & Control	Yes	No	Yes
TOTAL	13	12	13

7. Update on the Drug User's Health Meeting (Information item/vote)

- Laura Thomas provided an update on this agenda item including the following:
 - An all day Drug User Health Meeting was held on Friday 4/3 facilitated by Chris Taylor (NASTAD) and Daniel Raymond (HRC).
 - Laura & Mike Discepola were asked to participate as the Co-chairs of the 2014 Substance Use Work Group.
 - Meeting attended by CHEP a few CHEP staff that do work with individuals that use alcohol or other substances - unfortunately CBHS reps were unable to attend.
 - A meeting has been set with CBHS reps to update them on the meeting and suggested action items
 - The group focused a lot of attention on the Harm Reduction policy and the steps to update.
 - Laura volunteered to develop the first draft
 - The plan is to get a final draft and then to have meetings to solicit feedback.
 - Katie Burk (CHE&P) to solicit feedback from a group of SF current and former drug users (and work with them around a harm reduction bill of rights) (to be scheduled)
 - Hanna Hjord (CHE&P) to solicit feedback from a group of SFDPH
 - ✓ Scheduled for June 9th
 - Eileen to solicit feedback from a group of CBO providers (to be scheduled)
 - HPPC members will be invited to participate in one of these groups
 - The goal is to present the updated/revised policy to the Health Commission in September which will mark the 15th anniversary of the policy. (If not presented in September - it will be in December).
 - John Melichar (CHE&P), Dara Geckeler (CHE&P), and Katie will work on defining measureable outcomes (giving policy some teeth) for our contractors.

8. Summary, Evaluation, & Closure of Meeting

- Members were reminded to fill out the evaluation forms and submit to staff before leaving.

9. Adjournment

- The meeting was adjourned by Co-Chair Gonzalez at 5:36 pm.

Minutes Prepared by Michael Paquette and reviewed by Oscar Macias.

Next full Council meeting is on August 13, 2015, 3:00 – 6:00 PM, 25 Van Ness Ave, Conference Room 610.